

Parent Promise Board Meeting Minutes

July 26, 2024

Board Members in Attendance and Constituting a Quorum Were:

Michelle Edstrom	Steve Commons
Melanie Rughani	Adrienne Nobles
Ryan McDonald	Kay Wetmore
Dawn Watson	Brittney Wycoff

Board Members Absent

Scott Morris
Veronica Regan
Andrea Wallace
Chris Harlan

Representing Parent Promise Were:

Executive Director, Chris Siemens
Finance Director, Larry Stephens
Program Manager, Shawna Norman
Community Relations Director, Raegan Mach
Office Administrator, Sheryl Miller
Lead Parent Educator, Kourtney Waganer

Guests in Attendance:

Lexi Blumenthal - Potential New Board Member
Charlie Swinton - Emeritus Board Member

Call to Order:

The meeting was called to order at 12:08 pm by President Michelle Edstrom. Michelle welcomed everyone and asked Secretary Steve Commons to present the prior board meeting minutes for approval.

Prior Meeting Minutes Approval:

Steve asked if everyone had read the previous meeting minutes and if so, were there any corrections or changes that needed to be made. No changes to the minutes were heard. Kay motioned the minutes be approved and Brittney seconded the motion. All approved, none opposed. Motion carried.

President's Report:

Michelle announced that Susy Osbourne asked to resign from the board due to time constraints. Melanie motioned her resignation be approved and Ryan seconded the motion. All approved, none opposed. The motion passed.

Finance Report:

Larry announced to the board the FY24 audit will begin on September 23, 2024 and will be presented in November's board meeting.

He then presented the May and June 2024 financial reports to the group and asked if anyone had any questions. None were heard so Melanie moved the financial reports be approved and Ryan seconded the motion. All approved, none opposed. Motion passed.

Mission Moment:

Kourtney Waganer, Lead Parent Educator for the Parents as Teachers Program, gave a presentation about the progress of one of the family's she serves and answered questions that followed from the board members.

Community Relations Report:

Regan Mach presented her report and answered all the boards questions regarding grant applications. She went into great detail about the upcoming Melody Lane Fundraiser letting the board know that everything was coming together as planned and was extremely hopeful it would be a great success. There was a lot of discussion about the event and Raegan answered everyone's questions and concerns.

Program Report:

Shawna Norman presented her report and answered a few questions from the board regarding Kim Berger leaving the Right Track program and the new PE hired for the Parents as Teachers program.

Executive Director's Report:

Chris Siemens presented her report which lead to a lengthy discussion about different ideas that she and Reagan are working on in an effort to keep two of our programs from closing due to lack of funding. She told the board they hoped to have an answer to the funding issues by October 1st and would keep everyone advised on the status of this issue.

Other Business:

Charlie Swinton informed the board that The Downtown Exchange Club of OKC would be holding their Annual Bedlam Golf Tournament on October 14th with a portion of the proceeds being donated to Parent Promise.

Adjournment:

Michelle called for adjournment. Steve motioned the meeting be adjourned and Kaye seconded. All approved, none opposed. Motion passed and the meeting was adjourned at 1:09 pm.